



WEBINAR #11

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TODAY'S TOPIC:

AUDIO & VIDEO TRANSCRIPTION





HOW TO GET STARTED?



HOW TO GET STARTED?





HOW TO GET STARTED? (The RIGHT Tools)





HOW TO GET STARTED? (The RIGHT Competencies)



English
Skills



TIPS IN DEALING WITH CLIENTS





TIPS IN DEALING WITH CLIENTS

- INTRODUCE YOURSELF PROPERLY
- STATE YOUR EXPERIENCE
- CITE PAST JOBS
- BE AMENABLE TO AN AUDIO EXAM
- TELL THE CLIENT IF THE AUDIO NOT DOABLE
- ASK FOR TEMPLATES & SPECIFIC GUIDELINES

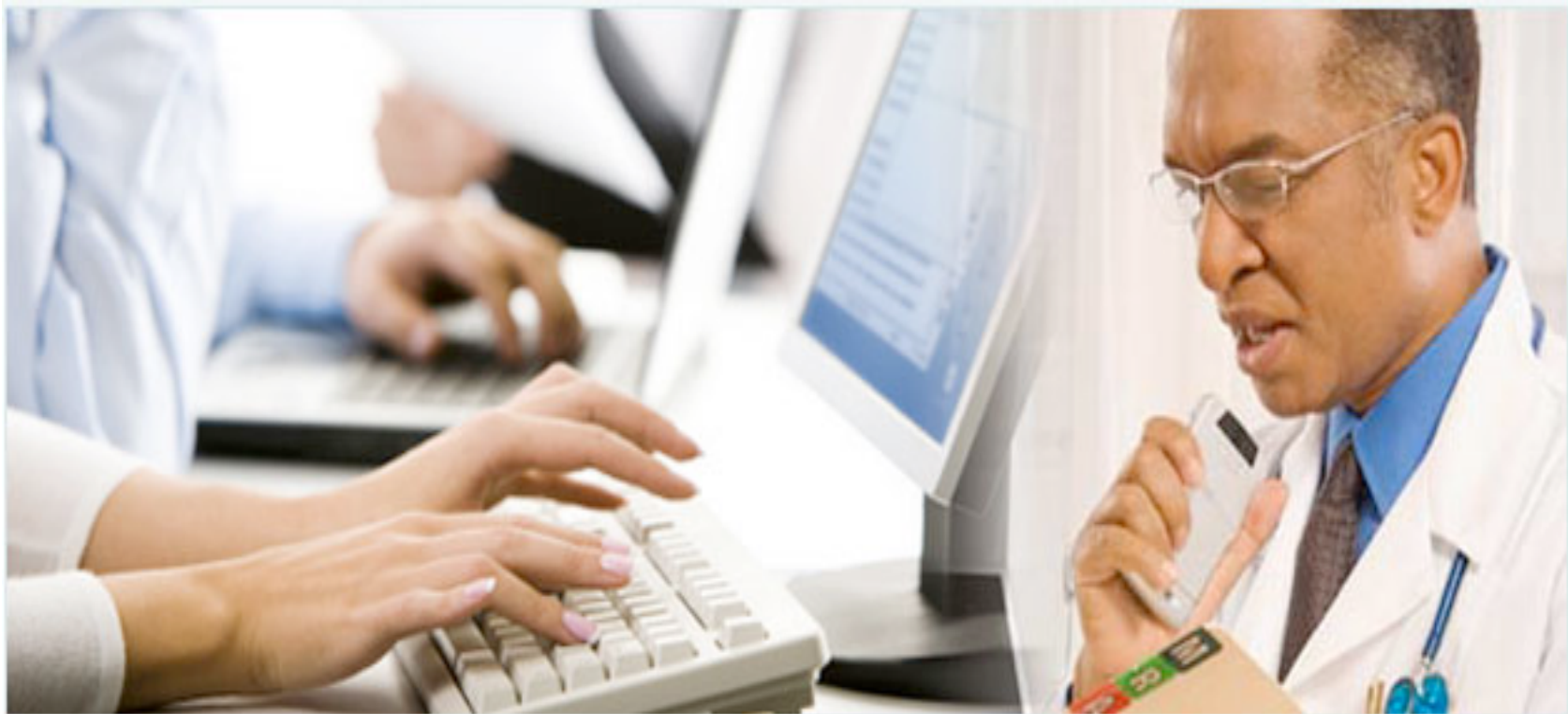


SOME TYPES OF TRANSCRIPTION JOBS





MEDICAL TRANSCRIPTION





GENERAL TRANSCRIPTION

GENERAL TRANSCRIPTION



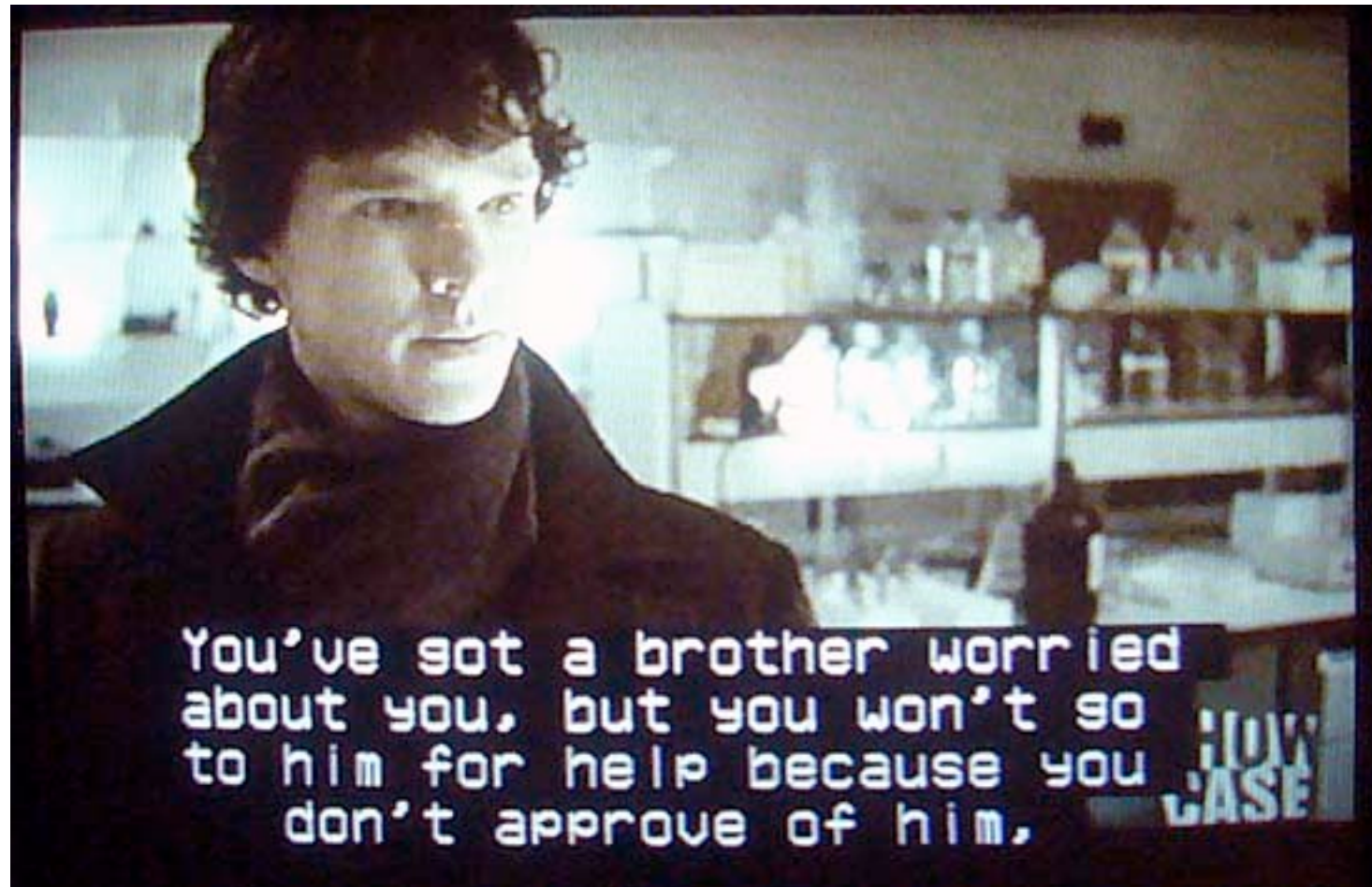


LEGAL TRANSCRIPTION





CAPTIONING TRANSCRIPTION





Keep In Mind

“In Rendering Transcription Service, Accuracy and Efficiency Is of Key Importance”





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General Overview of the Online Jobs Industry



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CLIENT EQUIPMENTS APPS



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